

**NORTH LAKE SCHOOL DISTRICT
SCHOOL BOARD MEETING MINUTES
JANUARY 18, 2017
NORTH LAKE SCHOOL CONFERENCE ROOM 116**

1. Call to Order, Pledge of Allegiance

Sue Schultz called the meeting of the North Lake School District Board of Education to order at 6:30 p.m. The Pledge of Allegiance was said.

MEMBERS PRESENT: Sue Schultz, Debra Schaber, Bob Gatchel, Marty Iverson, and John Marchek.

SCHOOL PERSONNEL PRESENT: Superintendent, Liesl Ackley; Manager of Business Services, Jennifer Sellhausen; Director of Buildings & Grounds, Karl Ashenfelter; and Instructional Resource Director, Nancy Meister.

VISITORS PRESENT: Susan Schlett

MEDIA: None

2. Confirmation of Posting, Open Meeting Clarification, Final Agenda Approval

Public notification was reviewed, and clarification of the open meeting's ruling was given.

Debra Schaber moved and John Marchek seconded to approve the agenda as posted. Motion carried 5-0.

3. Public Comments

- None

4. Approval of the December 21, 2016 Regular and Closed Session Minutes

Marty Iverson moved and John Marchek seconded to approve the December 21, 2016 Regular and Closed Session Minutes. Motion carried 5-0.

5. Approval of the December 2016 Check List and Treasurer's Report

Debra Schaber moved and Bob Gatchel seconded to approve the December 2016 Check List and Treasurer's Report. Motion carried 5-0.

6. Communications and Reports
Superintendent's Report

a. PBC Update:

- Susan Schlett mentioned the upcoming PBC events: Mother/Son Night on January 27th, the 7th annual Literacy Lights the Night on February 23rd, and the Everything's Gonna Be All Wright event on March 28th.

b. Curriculum Update:

- Nancy Meister noted that teachers are involved with mid-year assessments and parent-teacher conferences will be held February 16th.
- Chad Edstrand will be instructing the teaching staff on ClassLink during the Friday, January 20th, inservice.
- Ms. Meister mentioned the community event SCREENAGERS: Growing Up in the Digital Age on February 7th in the multi-purpose room beginning at 6:00 p.m.

c. Facilities Update:

- Karl Ashenfelter mentioned that general maintenance is ongoing. Creative Earthscapes is keeping up with the salting. There are some flooring deficiencies that Halverson needs to address, but the project is 98% complete. M & M Office Interiors will be remodeling the staff lounge over spring break.

7. New Business

a. Review of Policy #6004.4 "Public School Open Enrollment"

- Mrs. Ackley reviewed our open enrollment policy with the Board.

b. Action on Available Open Enrollment Seats

- Mrs. Ackley reviewed with the Board how many open enrollment seats we have available at each grade level and in special education.

Marty Iverson moved and John Marchek seconded to approve the recommended numbers for available open enrollment seats for 2017-18 as follows: Kindergarten-26, First Grade-12, Second Grade-16, Third Grade-21, Fourth Grade-15, Fifth Grade-15, Sixth Grade-4, Seventh Grade-7, and Eighth Grade-6. Motion carried 5-0.

Bob Gatchel moved and Debra Schaber seconded to approve closing the special education department for open enrollment students due to no available seats. Motion carried 5-0.

c. Discussion and Action on Library Renovation Design Services

- Mrs. Ackley reviewed the designs provided by AJ and Jamie Fink of Schroeder Solutions. Nancy Meister and Mrs. Ackley have been meeting with them to discuss the best use of the library space. They are both very excited about the design ideas provided. Mrs. Ackley recommended approving Schroeder Solutions as the contractor for the library project.

Bob Gatchel moved and Debra Schaber seconded to approve hiring Schroeder Solutions as the contractor for the library renovation project pending the superintendent checking references. Motion carried 5-0.

d. Discussion and Action on Bathroom Remodeling

- The Board reviewed the three quotes received for the bathroom remodeling project. The project will start on July 10th and will be completed by the beginning of the school year.

Marty Iverson moved and John Marchek seconded to approve the proposal submitted by MSI General for the remodeling of 6 bathrooms. Motion carried 5-0.

8. Public Comments

- None

9. Adjourn to Closed Session (per ss. 19.85(1)(c)(e))

- Discussion on Superintendent's Evaluation & Contract

Debra Schaber moved and John Marchek seconded to adjourn at 7:18 p.m. by roll call vote. Sue Schultz aye, Debra Schaber aye, Bob Gatchel aye, Marty Iverson aye, and John Marchek aye. Motion carried 5-0.

10. Reconvene to Open Session

Sue Schultz reconvened the school board in open session at 8:09 p.m.

11. Action on Any or All Matters from Closed Session

- Action on Superintendent's Contract

- No action was taken.

12. Adjourn

John Marchek moved and Bob Gatchel seconded to adjourn the meeting at 8:10 p.m. Motion carried 5-0.