

The Board of Education shall officially transact all business at legally convened meetings of the Board. All meetings of the Board shall be open to the public, except when provisions for executive sessions are met and deemed necessary. The Board shall hold meetings in accordance with the Open Meeting Law. The following types of meetings shall be held by the Board:

**Regular Board Meetings:**

Regular meetings of the Board are held monthly at time and date to be determined by the Board. In the event any regular meeting of the Board cannot be held due to unusual or conflicting circumstances, the meeting may be advanced or delayed by majority vote of the members of the Board. Public notice shall be given in accordance with state statute.

**Special Board Meetings:**

A special Board meeting shall be held upon the written request of any Board member. The request shall be filed with the school district clerk, or the Board president or their designee, who shall notify in writing each Board member of the time and place of the special Board meeting. Such notice shall be given at least 24 hours before the special Board meeting. An emergency Board meeting may be held with a minimum of two (2) hours prior notice, if all Board members are present and consent, or if every Board member consents in writing even though he or she does not attend. Public notice of special/emergency Board meetings shall be given in accordance with state statute.

**Annual Meeting:**

The Annual Meeting will be held on the date as required per state statute unless the electors at the prior Annual Meeting vote to change the date. Public notice shall be given in accordance with state statute.

**Executive Session:**

All meetings of the Board and its committees will be open to the public except when a meeting of the Board is to be convened in an executive session. Business must relate to matters contained in the chief presiding officer's announcement of the executive session. Executive session may be convened under one or more of the exemptions provided by state statutes.

Wisconsin Statutes      19.80-19.90  
   120.11(1)  
   120.11(2)  
   120.08 (1)  
   120.10  
   19.85

Adopted:            12-16-81  
Revised:            9-21-92  
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