PUBLIC PRESENTATIONS AT BOARD MEETINGS **1009/8003**

The School Board recognizes its responsibility to conduct the business of the District in an orderly and efficient manner and will therefore require reasonable controls to regulate public presentation to the Board. Two public comment items, one at the beginning of the meeting and one at the end of the meeting, will be placed on the agenda of each regular Board meeting. The public comment item will be implemented as follows:

1. Any citizen wishing to speak must identify him/herself prior to making comments in order to be reflected accurately in the Board minutes.

2. Any citizen may make a presentation not to exceed five (5) minutes on any item appearing on the agenda.

3. Any citizen may make a presentation not exceeding five (5) minutes on any item not on the agenda, however that item will not be acted upon at the same Board meeting.

4. Any delegation (defined as more than two (2) persons speaking on the same topic) may make a presentation not to exceed ten (10) minutes on any item appearing on the agenda.

5. Any delegation may make a presentation not to exceed ten (10) minutes on any item not on the agenda, however that item will not be acted upon by the Board at the same meeting

Except during the time of "public comments" no member of the audience shall participate in a discussion of the Board unless invited to do so by a majority of the members of the Board.

If an individual or delegation is requesting a specific agenda item, the delegation or person must contact and submit to the District Administrator a written summary of the matter to be discussed prior to the formulation of the agenda *(usually one (1) week prior to the meeting date)* so all Board members have a copy of this material prior to the Board meeting.

Wisconsin Statutes 19.84
120.11

Adopted: 8-20-97
Revised: 5-17-00