

Frequently there will be a cash balance in a School District fund which, though allocated to a specific use, is temporarily not needed.

Any temporary balance in a District fund which will remain unexpended for a reasonable period of time shall be invested in a savings account, treasury bills, certificates of deposit, or local government investment pool. District funds in excess of those immediately needed shall be properly and prudently invested in accordance with provisions of this policy and as authorized by law. The District Administrator has responsibility to administer this policy, in consultation with the Board Treasurer.

The decision on how to invest the funds shall be determined on safety, time limitations (liquidity) and the basis of highest rate of return on investments.

The primary objectives of the District’s investment activities, in priority order, shall be:

1. Safety – Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall investment portfolio.
2. Liquidity – The District’s investment portfolio shall remain sufficiently liquid to meet all operating requirements that might be reasonably anticipated.
3. Return on Investments – The District’s investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, commensurate with the District’s investment risk constraints and the cash flow characteristics of its portfolio.

Minimal risk tolerance with long-term expectations for each asset classification shall guide the strategic decisions regarding individual purchases and overall investment portfolio structure.

The use of an open competition system of offerings and quotes shall be employed to obtain the maximum yield on all investments that also satisfy liquidity needs.

The District Administrator shall monitor the status of the District’s investment portfolio on a regular basis and provide a written report to the Board regarding the district’s investment activities on a monthly basis.

Legal References:

Wisconsin Statutes

Section 25.50	[local government pooled investment fund]
Section 34.05	[designation of public depositories]
Section 34.08	[payment for losses of public depository]
Section 66.0603	[investments]
Section 66.0607	[withdrawal or disbursements from local treasury]
Section 67.11(2)	[debt service]
Section 120.12(7)	[school board duty to designate public depositories for district funds]
Section 120.16(5)	[school district treasurer, duties]

Adopted: 10-17-96
 Revised: 2-15-06
 Revised: 12-17-14