

REQUEST FOR ALTERNATE TRANSPORTATION

4006.4

**REQUEST FOR ALTERNATE TRANSPORTATION
Application Form**

I hereby petition the School Board of North Lake School to allow my child(ren) to be (dropped off _____, picked up _____) at the following residence located at an existing North Lake School District bus route for the purpose of childcare:

Childcare Provider _____

Address _____

Telephone Number of Childcare Provider _____

The days that I need this service are: Mondays _____
Tuesdays _____
Wednesdays _____
Thursdays _____
Fridays _____

I need the service for: Mornings _____
Afternoons _____

Date service is to start: _____

Date service is to end: _____

Parent/Guardian making request _____

Address _____

Telephone _____

Names and Grades of Child(ren) included in this request:

Name _____	Grade _____
_____	_____
_____	_____

Parent/Guardian Signature

Date

Administrator Approval/Date

Administrator Rejection/Date

- A. Bus ridership is a privilege not a right. Students' bus behavior will be no different than the behavior expected in the typical classroom environment. Respect for others, care for bus equipment, and the well being of other bus riders will be the normal expectation. Misbehavior of students will be reported immediately by the bus operator to the principal of the school.

The following steps will be followed:

1. Parents will be involved with the first situation. A record of the problem will be retained.
 2. If a second problem (of any type) develops the students will be suspended from riding the bus for a minimum of 3 days.
 3. If another problem develops, a suspension of 1 week will be put into effect. Further more permanent action will be determined by the individual district. (Removal of the bus privilege for a semester is recommended.)
- B. Parents and students will be notified in written form of all bus expectations at the same time bus route information for the new school year is provided to each resident of the district.
- C. Bus schedules:
1. Bus routes and schedules are subject to change at anytime throughout the year. A two-day notice is recommended.
 2. Students are to be ready at the designated bus stop at least 5 minutes prior to the designated time for the scheduled stop.
 3. Bus stops will be scheduled to serve the majority of the students in a given location. Routes will be set up to best serve the majority of the residents of a subdivision. Note: Buses will not stop at every home nor will the buses travel each and every cul-de-sac of a subdivision.
 4. Bus stop locations will be determined by the bus management and the specific school being served with the coordination of the ADTC fiscal agent.
 5. If nobody is present at a specified bus stop, the bus is not required to stop. Special consideration will be used on days of inclement weather.
 6. Bus routes and schedules will be adjusted during the first 2 weeks of the school year.
- D. Bus service:
1. Major subdivisions will be served by a route that will serve the majority of the residents. Cul-de-sacs will not be used unless it is necessary to turn the bus around to return to the major roadway.
 2. Walking distances – If a student lives on a road that has been determined as hazardous by the sheriff's department, the student will be picked up at the driveway and the main highway where the student resides. Walking distances for elementary aged students will be up to .3 mile from their home to the pick-up location, for high school aged students .5 mile will be normal.
 3. Buses will only travel on roadways that are of adequate width for a bus and a normal sized vehicle to meet safely.
 4. Roadways must be maintained by a municipality.
 5. Roadways must have an adequate place to run around if it is a dead-end type road.
 6. No private lands will be used to turn buses around in/on.

E. Bus service (continued)

7. Bus service will be provided to schools when 15 or more students are located in a common area and are attending the same private school. Parent contracts will be used in the event that no bus service is provided.
8. Private school transportation will be established to meet the majority of the schools' starting times. This starting time is to be mutually agreed to by the several schools. Shuttle buses will be used to transport students from a common loading and unloading point to the several private schools.
9. Kindergarten students attending ½ day sessions will be transported one-way. Parent contracts will be used to assist the parents in transporting students the other way.
10. The residence of the students shall be the location where he/she sleeps.
11. Students may be transported to licensed daycare centers located within the district. Local board approval is necessary, but prior discussion with all ADTC members must take place to remain consistent. Private school students will be taken only to care centers located within the district they reside.
12. Private school transportation will be regulated by the state recommended statutes which indicate that if the cost exceeds 1.5 times the cost of the public school transportation for grades 1-8, the district may use parent contracts in lieu of actual transportation.
13. Private school attendance areas will be established per the provisions of Wisconsin Statutes.

F. Weather conditions:

1. All private and public schools will be closed if the weather conditions are determined inclement to the degree that it is unsafe in the team of administrators' opinion to operate the buses. Announcements of the closing will be made via the radio and TV serving the area. Normal closings will be announced by 6:00 a.m.
2. Schools may determine that they wish to close early on an inclement weather day. All closings will be coordinated through the ADTC fiscal agent's representative and the bus contractor in order to best serve all the schools in ADTC.