

## AUTOMATIC EXTERNAL DEFIBRILLATOR

4017

The North Lake School District will maintain an automatic external defibrillator (AED) on the premises of North Lake School. The automatic external defibrillator shall be used in emergency situations warranting its use by individuals specifically trained in the application of the device through a program meeting the standards of the Wisconsin Department of Health and Family Services.

The AED will be located on the wall outside the gym next to the pay phone. Maintenance and testing will be conducted annually. Documentation of the maintenance and testing will be logged. ~~for a period of four years.~~ Records of the date, type of maintenance and testing, along with the signature of the person performing the procedures, will be part of the documentation. The AED shall be maintained in accordance with operational guidelines of the manufacturer and monitored by administration or their designee.

The local EMS will be contacted and informed of the AED location and policy. The AED will be kept on school property and will not accompany EMS personnel to a hospital emergency room.

### Guidelines and Procedures for the Use of the AED

1. Recognize and evaluate the emergency
2. Activate the EMS – 911
3. CPR/ABC (Airway, Breathing, Circulation)
4. Defibrillation
5. Early advanced care – EMT or paramedics
6. Transport to medical facility
7. Follow-up steps
  - Review by Medical Director
  - Data card analysis
  - Restocking equipment
  - Critical incident debriefing

Legal Reference: Section 146.50(8g) Wisconsin Statutes

Adopted: 3-17-04

Revised: 2-16-05