

**VACATIONS: FULL-TIME, NON-CERTIFIED PERSONNEL**

**5011**

Employees with one (1) year of service as of June 30<sup>th</sup> shall receive one (1) week of paid vacation.

Employees with two (2) to five (5) years of service as of June 30<sup>th</sup> shall receive two (2) weeks of paid vacation.

Employees with six (6) to fifteen (15) years of service as of June 30<sup>th</sup> shall receive three (3) weeks of paid vacation.

Employees with sixteen (16) or more years of service, to retirement, shall receive four (4) weeks of paid vacation.

The time of the vacation shall be subject to the approval of the District Administrator.

Adopted: 9-21-83  
Revised: 3-17-04