

ADMISSION OF NONRESIDENT STUDENTS (OTHER THAN OPEN ENROLLMENT STUDENTS)

All students whose parents/guardians reside within District limits and students assigned to a recognized foster home in the District shall be considered resident students and shall attend the school of the District without payment of tuition. In addition, other students who reside within the District for a purpose other than school attendance will be considered resident students.

Non-resident students other than open enrollment students may submit a written letter asking to attend North Lake School on a tuition basis. Admission of nonresident students to the District shall require the written approval of the District Administrator. The District Administrator will not admit nonresident students to the District if the best interests of the school demands that they not be admitted. The School Board shall be appraised monthly of requests and approvals.

If nonresident student admission is granted, the School Board and the student's parent(s)/ guardian(s) shall enter into a written agreement for the payment of tuition. Transportation for non-resident students may be provided only under the following circumstances.

1. A written request for transportation is provided to the District Administrator
2. Existing bus routes will not be changed.
3. Students admitted under this policy shall be subject to the same rules and regulations as resident students. This includes maximum distance from bus pick-up locations.
4. Preference to resident students shall be given in regards to available seating.
5. Transportation for nonresident students is a privilege.

Students who are enrolled in the District and are residents to the School District at the beginning of the school year shall be allowed to complete the school year in the District without payment of tuition, even though the student has moved out of the District prior to the close of the school year. Tuition payment may also be waived for those students whose parents/guardians become District residents within a specified time period as outlined by the Wisconsin State Statutes. Written confirmation of any tuition waiver will be sent out by the District Administrator. The School Board shall be appraised of any requests and approvals.

Waiver Procedures:

1. A written statement declaring intent to move into the North Lake School District specifying the projected occupancy date and specific location must be submitted to the District Administrator's office. A request for waiver of tuition should be included along with any other pertinent information.
2. The District Administrator will review all information. Based upon the review, he/she may waive tuition for a period of nine school weeks or for the current amount cited in the WI Statutes 121.81(2).
3. If residency is not established by the close of the nine weeks, the District shall require pre-payment for the second nine weeks. The check will be held for the second nine week period. Should residency be established within the second nine weeks, the check will be returned. Should residency not be established within the second nine weeks, the check will be cashed.
4. If residency is not established by the close of the eighteen week period, or the period designated by statute, the District shall require pre-payment of the remainder of the school year's tuition fee calculated on a daily prorated basis.
5. Semester tuition is determined annually by the Department of Public Instruction's mandated formula for each enrolled child.

Wisconsin Statutes 121.77
 121.78
 121.80-121.84

Adopted: 9-11-84 Revised: 11-14-01
 Revised: 10-21-98

PROCEDURES: LETTER, FORM

6004.1A

Dear _____,

Thank you for your inquiry into waiving tuition for your child(ren) during the (school year). I have had a chance to review your request per Board Policy #6004.1, "Admission of Nonresident Students (Other Than Open Enrollment Students)." Per policy, the District will be able to waive tuition for the first nine weeks your child(ren) are in attendance. Should your home not be completed after the first nine weeks of attendance, the District will require a check to cover the next nine weeks of attendance. The check will be held for the second nine week period. Should you move in during the second nine weeks of attendance, the check will be returned. Should you not move in, the check will be cashed.

As noted in the waiver procedure of Policy #6004.1, should you not move in during your first eighteen weeks of attendance at school, a pre-paid, prorated daily payment for tuition on "days remaining" must be submitted. The District will require the pre-payment based upon the mandate form for each child. A copy of policy #6004.1 is enclosed for your reference.

Sincerely,

District Administrator

c: North Lake School Board
School Accountant

TUITION PAYMENT FORM

6004.1A

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I, _____, agree to the tuition plan outlined in policy
(full name)
#65004.1A. I understand the pre-payment procedure outlined in the policy. The payment schedule
will be as follows:

1st 9 weeks _____
date/amount

2nd 9 weeks _____
date/amount

3rd 9 weeks _____
date/amount

4th 9 weeks _____
date/amount

Parent Signature/Date

School Official Signature/Date