

VISITORS TO THE SCHOOL

8004

The Board of Education and staff of the North Lake School District encourage parents and community members to visit the school throughout the school year.

In order to assure that no unauthorized persons enter the school for wrongful intent, all visitors will be asked to report to the school office and sign in prior to visiting classrooms and other activities. The guest must also sign out after the visit has concluded. The superintendent, principal, or a designee may request unauthorized visitors to leave the premises. If necessary, he/she may request necessary assistance from the appropriate authorities (e.g. Police liaison, sheriff, etc.) to remove unauthorized visitors. The administration may establish reasonable standards for teachers to follow as a guide in dealing with visitors to the school district.

Parents are welcome to visit the school and classroom while in session, however, should do so in moderation. Teachers should avoid discussion of individual students during class sessions. Parents desiring an individual conference shall make an appointment in advance. Classroom and school volunteers are always welcome in the class when scheduled by the staff.

Visitations by children who are not enrolled in the district and are not accompanied by an adult shall be considered permissible only when approved by the administration in advance.

Adopted: 9-11-87
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