

**NORTH LAKE SCHOOL DISTRICT
SCHOOL BOARD MEETING MINUTES
WEDNESDAY, MAY 17, 2023
NORTH LAKE SCHOOL CONFERENCE ROOM**

1. Call to Order, Pledge of Allegiance

Sue Schultz called the meeting of the North Lake School District Board of Education to order at 5:35 p.m. The Pledge of Allegiance was said.

MEMBERS PRESENT: Sue Schultz, Debra Schaber, Bob Gatchel, Marty Iverson, and John Marchek.

SCHOOL PERSONNEL PRESENT: Superintendent, Liesl Ackley; Manager of Business Services, Jennifer Sellhausen; Director of Teaching and Learning, Nancy Meister; and Director of Buildings & Grounds, Karl Ashenfelter.

2. Confirmation of Posting, Open Meeting Clarification, Final Agenda Approval

Public notification was reviewed, and clarification of the open meeting's ruling was given.

Marty Iverson moved and John Marchek seconded to approve the agenda as posted. Motion carried 5-0.

3. Organizational Business

a. Election of School Board Officers

Bob Gatchel moved and Debra Schaber seconded to maintain Sue Schultz as Board President, Debra Schaber as Board Vice-President, Marty Iverson as Board Clerk, Bob Gatchel as Board Treasurer, and John Marchek as Board Member and that all Board committees will remain the same as 2022-2023 by roll call vote. Sue Schultz aye, Bob Gatchel aye, Marty Iverson aye, and John Marchek aye. Motion carried 5-0.

b. Establishment of Regular Board Meeting Day/Time

Regular school board meetings will be held on the 3rd Wednesday of each month at 5:30 p.m.

4. Public Comments

- Mrs. Renee Nies stated how disappointed she was in the failed referendum which has since lead to the elimination of program electives including the Lakers Manufacturing Experience. In speaking with other parents and community members, there is recognition of the importance in offering manufacturing to middle schoolers since it is such an important industry in Wisconsin. Mrs. Nies hopes to provide the needed funding in the form of private donations so there is no pause in the program for even one year.

5. Approval of the April 19, 2023 Regular and Closed Session Minutes

Marty Iverson moved and John Marchek seconded to approve the April 19, 2023 Regular and Closed Session Minutes. Motion carried 5-0.

6. Approval of the April 2023 Check List and Treasurer's Report

John Marchek moved and Debra Schaber seconded to approve the April 2023 Check List and Treasurer's Report. Motion carried 5-0.

7. Communications and Reports

a. Teaching & Learning Update:

- Ms. Meister stated that the Forward exams were completed at the end of April. The results will be provided to us some time this summer after which they will be shared with parents through the Skyward portal.
- I-Ready tests were completed in 1st through 7th grade. The year-end assessments will be compared to the beginning of the year to monitor student progress.
- Teachers have worked diligently on their grade level content area course guides.
- Ms. Meister provided the Board with a copy of the teacher's updated and refreshed job description which came out of continued policy work.
- The celebrations happening the last week of school include 8th Grade Graduation on June 6th, Field Day on June 7th, and the Family Picnic on June 8th.

b. Facilities Update:

- Karl Ashenfelter stated that he opened the community outbuilding and he may need to replace the water heater.
- Karl stated that he would like to see the maintenance staffing kept the same for next year.

c. Budget Report

- Dr. Ackley stated that by paying off the long-term debt Fund 39, the school district would save approximately \$5,996. We will be working with Quarles & Brady to draft a Notice of Call to bring to the Board for their approval in June.
- Dr. Ackley reviewed the Referenda section of the school website specifically relating to the upcoming April 2024 referendum.

8. New Business

a. Establish Date & Time of Annual Meeting

Marty Iverson moved and Debra Schaber seconded to approve Wednesday, September 20, 2023, as the date for the 2023 annual meeting. The budget hearing will begin at 5:30 p.m., followed by the annual meeting, followed by the regular September school board meeting. Motion carried 5-0.

b. Action on CESA #1 Contract for 2023-2024

John Marchek moved and Bob Gatchel seconded to approve the CESA #1 Contract for 2023-2024. Motion carried 5-0.

c. Report on Open Enrollment Applications for 2023-2024

- Dr. Ackley reviewed the open enrollment applications “in” and “out” for the 2023-2024 school year.

d. Action on Resignation of 7th-8th Grade Social Studies Teacher

Debra Schaber moved and Marty Iverson seconded to approve the resignation of Mrs. Janelle Osowski as 7th-8th grade social studies teacher. Motion carried 5-0.

e. Action on Resignation of 3rd Grade Teacher

Marty Iverson moved and John Marchek seconded to approve the resignation of Miss Kristi Peret, 3rd grade teacher. Motion carried 5-0.

f. Action on Hiring of District Secretary

Bob Gatchel moved and Debra Schaber seconded to approve the hiring of Mrs. Janelle Osowski as district secretary. Motion carried 5-0.

g. Discussion and Action on Student Registration and Activity Fees

Deb Schaber moved and John Marchek seconded to approve the increase in the annual student fee to \$125.00 per student and increase the activity fee to \$125.00 per student per activity. Motion carried 5-0.

h. Action on Alternative Open Enrollment Applications

Marty Iverson moved and Bob Gatchel seconded to approve the two alternative open enrollment applications for 2022-2023 as submitted. Motion carried 5-0.

i. Action on Membership in the Waukesha Country Area Schools Health Insurance Purchasing Cooperative

Bob Gatchel moved and Marty Iverson seconded to terminate the North Lake School District's membership in the Waukesha County Area Schools Health Insurance Purchasing Cooperative as of June 30, 2023. Motion carried 5-0.

j. Discussion and Action on Resolution of Inclusion Under the Wisconsin Retirement System

John Marchek moved and Marty Iverson seconded to approve participation in the Wisconsin Retirement System on the effective date of January 1, 2024. Motion carried 5-0.

k. Action on Resignation of Health Room Attendant

Debra Schaber moved and John Marchek seconded to approve the resignation of Ms. Peggy Schuldenberg as health room attendant. Motion carried 5-0.

l. Action on Hiring of 3rd Grade Teacher

Marty Iverson moved and Bob Gatchel seconded to hire Ms. Lanette Kudis as a 3rd grade teacher. Motion carried 5-0.

9. Public Comments

- None

10. Adjourn to Closed Session (per ss. 19.85(1)(c)(e))

a. Discussion on Personnel

b. Discussion on Superintendent's Contract

Debra Schaber moved and Bob Gatchel seconded to adjourn at 6:25 p.m. by roll call vote. Sue Schultz aye, Debra Schaber aye, Bob Gatchel aye, Marty Iverson aye, and John Marchek aye. Motion carried 5-0.

11. Reconvene to Open Session

Sue Schultz reconvened the school board in open session at 7:35 p.m.

12. Action on Any or All Matters from Closed Session

a. Action on Personnel

- No action was taken.

b. Action on Superintendent's Contract

- No action was taken.

13. Adjourn

Bob Gatchel moved and Marty Iverson seconded to adjourn the meeting at 7:36 p.m. Motion carried 5-0.

**NORTH LAKE SCHOOL DISTRICT
SCHOOL BOARD CLOSED SESSION MEETING
WEDNESDAY, MAY 17, 2023
NORTH LAKE SCHOOL CONFERENCE ROOM**


The closed session meeting was called to order by Sue Schultz at 6:26 p.m.

The Board discussed personnel.

The Board discussed the superintendent's contract.

John Marchek moved and Debra Schaber seconded to adjourn the closed session meeting at 7:34 p.m. by roll call vote. Sue Schultz aye, Debra Schaber aye, Bob Gatchel aye, Marty Iverson aye, and John Marchek aye. Motion carried 5-0.

Respectfully submitted by,

 6.14.23

School Board Clerk Signature/Date