

**NORTH LAKE SCHOOL DISTRICT  
SCHOOL BOARD MEETING MINUTES  
WEDNESDAY, AUGUST 16, 2023  
CONFERENCE ROOM 116**

**1. Call to Order, Pledge of Allegiance**

Sue Schultz called the meeting of the North Lake School District Board of Education to order at 5:32 p.m. The Pledge of Allegiance was said.

MEMBERS PRESENT: Sue Schultz, Debra Schaber, Bob Gatchel, Marty Iverson, and John Marchek.

SCHOOL PERSONNEL PRESENT: Superintendent, Liesl Ackley; Manager of Business Services, Jennifer Sellhausen; Director of Teaching & Learning, Nancy Meister

**2. Confirmation of Posting, Open Meeting Clarification, Final Agenda Approval**

Public notification was reviewed, and clarification of the open meeting's ruling was given.

*John Marchek moved and Deb Schaber seconded to approve the agenda as posted. Motion carried 5-0.*

**3. Community Award:** Lake Country Kindergarten Preschool

- Dr. Ackley stated that the North Lake School District is so grateful for the partnership with Lake Country Kindergarten and presented Kari Graziano, Director of Lake Country Kindergarten, with a community service award.

**4. Public Comments**

- Mr. Zach Berghouse presented a letter from Renee Nies. Mr. Berghouse stated that Mrs. Nies collected \$10,100 to be used to fund the 5<sup>th</sup> and 6<sup>th</sup> grade Lakers Manufacturing Experience for the 2023-2024 school year.

**5. Approval of the July 19, 2023 Regular and Closed Session Minutes**

*Debra Schaber moved and John Marchek seconded to approve the July 19, 2023 Regular and Closed Session Minutes. Motion carried 5-0.*

**6. Approval of the June and July 2023 Check Lists and Treasurer's Reports**

*Bob Gatchel moved and Marty Iverson seconded to approve the June and July 2023 Check Lists and Treasurer's Reports. Motion carried 5-0.*

**7. Communications and Reports**

**a. Reading Specialist Annual Report**

- Nancy Meister discussed the Annual Reading Report and shared the Response to Intervention Staff Manual with the Board. This manual was updated with staff during the 2022-2023 school year. She commended the staff on their dedicated professionalism.

**b Facilities Report**

- Dr. Ackley stated that the maintenance department did an exceptional job on the floors. Karl Ashenfelter is continuing to explore the upgrades to the septic system.
- Dr. Ackley announced that the school is hosting a free community event on Tuesday, August 22<sup>nd</sup>. Dough Nation will be providing mini doughnuts from 3:00 p.m. to 6:00 p.m.
- Dr. Ackley stated that not only does North Lake School provide an exceptional education for our students, but it is beneficial to keep the building open as it is a designated Red Cross shelter site.
- Dr. Ackley shared with the Board that the playground equipment purchased by the Lake Country Kindergarten has been installed in the courtyard.

**c. Referendum/Budget Update**

- Dr. Ackley asked the Board to consider doing a survey as one of the tools to disseminate information and receive feedback from the community on the referendum. Dr. Ackley also asked the Board to consider working with Baird again on the upcoming April referendum. After discussion, the Board was in favor of both items.

**8. New Business**

**a. Action on Gift for Lakers Manufacturing Experience**

*John Marchek moved and Marty Iverson seconded to approve the gift to cover the consultant fee and supplies for 5<sup>th</sup> and 6<sup>th</sup> grade Lakers Manufacturing Experience. Motion carried 5-0.*

**b. Action on Milk Vendor for 2023-2024**

*Bob Gatchel moved and Debra Schaber seconded to approve Mapleton Dairy as the district's milk provider for 2023-2024. Motion carried 5-0.*

**c. Report on 2011 Wisconsin Act 125 (Seclusion and Restraint)**

- Each year by September 1<sup>st</sup>, the principal or designee must submit to the School Board a report:
  1. on the number of incidents of seclusion and physical restraint in the previous year
  2. the total number of students involved in the incidents
  3. the total number of students with disabilities involved in the incidents

Mrs. Ackley reported for the 2022-2023 school year, the number of incidents of seclusion and/or physical restraint was 2, the number of students involved in the incident was 1, and the total number of students with disabilities involved in the incidents was 1. The Board acknowledged the report.

**d. Action on North Lake School District School Safety & Security Plan**

- Dr. Ackley highlighted the improvements to the School Safety & Security Plan. She stated that the GALS Institute and Children's Hospital have been added as resources for mental health.

*Marty Iverson moved and John Marchek seconded to approve the North Lake School District School Safety & Security Plan updates as submitted. Motion carried 5-0.*

**e. Action on North Lake School District Education for Employment/Academic Career Plan**

- Dr. Ackley highlighted the updates to the Education for Employment/Academic Career Plan.

*Bob Gatchel moved and John Marchek seconded to approve the North Lake School District Education for Employment/Academic Career Plan for 2023-2024. Motion carried 5-0.*

**f. Action on North Lake School District Student/Parent Handbook for 2023-2024**

*Bob Gatchel moved and John Marchek seconded to approve the North Lake School District Student/Parent Handbook for 2023-2024. Motion carried 5-0.*

**g. Action on North Lake School Employment Handbook for Professional Staff Members for 2023-2024**

*Marty Iverson moved and Bob Gatchel seconded to approve the North Lake School Employment Handbook for Professional Staff Members for 2023-2024. Motion carried 5-0.*

**h. Action on North Lake School Employment Handbook for Support Staff Members for 2023-2024**

*Deb Schaber moved and John Marchek seconded to approve the North Lake School Employment Handbook for Support Staff Members for 2023-2024. Motion carried 5-0.*

**i. Action on North Lake School Staff Procedural Manual for 2023-2024**

*John Marchek moved and Marty Iverson seconded to approve the North Lake School Staff Procedural Manual for 2023-2024. Motion carried 5-0.*

**j. Action on North Lake School RtI Staff Manual for 2023-2024**

*Deb Schaber moved and Bob Gatchel seconded to approve the North Lake School RtI Manual for 2023-2024. Motion carried 5-0.*

**k. Action on Special Education Manual for 2023-2024**

*Bob Gatchel moved and Deb Schaber seconded to approve the North Lake School Special Education Manual 2023-2024. Motion carried 5-0.*

**l. Action on Alternative Open Enrollment Applications**

*Marty Iverson moved and John Marchek seconded to approve the Alternative Open Enrollment Applications. Motion carried 5-0.*

**9. Public Comments**

- Mr. Zack Berghouse reflected on the upcoming April referendum.
- Mr. Dave Richman stated that he would be in favor of a resolution authorizing the school district to exceed the revenue limit for reoccurring purposes in order to maintain high quality teachers and consistency in student programming. Mr. Richman also stated, as a tax payor in this district, even with the previous November referendum, his taxes were still lower than in previous years.

**10. Adjourn**

*Marty Iverson moved and Deb Schaber seconded to adjourn the meeting at 6:10 p.m. Motion carried 5-0.*

Respectfully submitted by,

 9.20.23  
\_\_\_\_\_  
School Board Clerk Signature & Date