

**NORTH LAKE SCHOOL DISTRICT
SCHOOL BOARD MEETING MINUTES
WEDNESDAY, AUGUST 21, 2024
CONFERENCE ROOM 116**

1. Call to Order, Pledge of Allegiance

Sue Schultz called the meeting of the North Lake School District Board of Education to order at 5:30 p.m. The Pledge of Allegiance was said.

MEMBERS PRESENT: Sue Schultz, Debra Schaber, Bob Gatchel, and Marty Iverson.

SCHOOL PERSONNEL PRESENT: Superintendent, Liesl Ackley; Manager of Business Services, Jennifer Sellhausen; Director of Teaching & Learning, Nancy Meister; Director of Building & Grounds, Karl Ashenfelter.

2. Confirmation of Posting, Open Meeting Clarification, Final Agenda Approval

Public notification was reviewed, and clarification of the open meeting's ruling was given.

Deb Schaber moved and Marty Iverson seconded to approve the agenda as posted. Motion carried 4-0.

3. Public Comments

- Lindsey Wood stated that she has filled the position of the North Lake Seat on the Arrowhead School Board. She addressed the Board and asked for their support in regards to the upcoming Arrowhead referendum.

4. Approval of the July 17, 2024 Regular Session Minutes

Marty Iverson moved and Bob Gatchel seconded to approve the July 17, 2024 Regular Session Minutes. Motion carried 4-0.

5. Approval of the June 2024 and July 2024 Checklists and Treasurer's Reports

Deb Schaber moved and Marty Iverson seconded to approve the June 2024 and July 2024 Checklists and Treasurer's Reports. Motion carried 4-0.

6. Communications and Reports

a. Reading Specialist Annual Report

- Nancy Meister stated that North Lake School has a developmental reading program for pupils at all grade levels. Kindergarten to 2nd, follows the scope and sequence of Journey's Common Core. Our 3rd, 4th, 5th, and 6th grade use Journey's Into Reading. In 7th and 8th grades, we follow a teacher developed curriculum. The FORWARD scores for the spring will be made available later this fall. Our success can be attributed to our philosophy that all teachers are teachers of reading and instruction is integrated across the curriculum and content areas.

b. Facilities Report

- Karl Ashenfelter stated that the custodial crew are putting the finishing touches on the facility before the first day. Jerry Hoefler took a septic sample to test whether we need a conventional or filtration septic system, and we will need the filtration system. The roofers were here August 20th for about 4 hours. They did seam and caulking work to the roof. The gym floor was completed on August 19th. Karl bought a saw to do tree work around the building.

c. Technology Summer Course Report

- The Board watched a video from Chad Edstrand. Chad discussed the summer class he taught to the staff regarding AI safety, Google Spreadsheets, and more. He also stated that we purchased additional cameras for building safety and security.

d. Policy Update

- Dr. Ackley stated that she will email a link to all Board members to Title IX training that they must complete.

7. New Business

a. Action on Milk Vendor for 2024-2025

Marty Iverson moved and Bob Gatchel seconded to approve Mapleton Dairy as the district's milk provider for 2024-2025. Motion carried 4-0.

b. Discussion and Action on Adoption of 7th Grade Math Textbook Pilot

Deb Schaber moved and Bob Gatchel seconded to approve the Envisions 7th Grade Math Textbook Pilot. Motion carried 4-0.

c. Discussion and Action on North Lake School District School Safety & Security Plan

- On July 23, 2024, Deputy Kyle Steger conducted a school safety assessment. In his report, our to-do list included: new signage for visitors, painting of the speed bumps, update the security in the office by replacing the office window, remind the staff to lock interior doors and never prop open exterior doors, place convex mirrors in stairwells where blind spots may exist, invite second shift patrol officers into the building to learn its layout, complete a staff ALICE training, potentially install vape sensors in middle school bathrooms, and consider the use of long range two-way radios by the administrative team.

Marty Iverson moved and Deb Schaber seconded to approve the North Lake School District School Safety & Security Plan updates as submitted. Motion carried 4-0.

d. Action on North Lake School District Student/Parent Handbook for 2024-2025

Bob Gatchel moved and Marty Iverson seconded to approve the North Lake School District Student/Parent Handbook for 2024-2025. Motion carried 4-0.

e. Action on North Lake School Employment Handbook for Professional Staff Members for 2024-2025

Marty Iverson moved and Bob Gatchel seconded to approve the North Lake School Employment Handbook for Professional Staff Members for 2024-2025. Motion carried 4-0.

f. Action on North Lake School Employment Handbook for Support Staff Members for 2024-2025

Deb Schaber moved and Marty Iverson seconded to approve the North Lake School Employment Handbook for Support Staff Members for 2024-2025. Motion carried 4-0.

g. Action on North Lake School Staff Procedural Manual for 2024-2025

Marty Iverson moved and Deb Schaber seconded to approve the North Lake School Staff Procedural Manual for 2024-2025. Motion carried 4-0.

h. Action on Special Education Manual for 2024-2025

- Dr. Ackley gave kudos to Julie Westcott for doing a fabulous job as Special Education Director.

Bob Gatchel moved and Marty Iverson seconded to approve the North Lake School Special Education Manual 2024-2025. Motion carried 4-0.

i. Action on Alternative Open Enrollment Applications

Marty Iverson moved and Bob Gatchel seconded to approve the Alternative Open Enrollment Applications. Motion carried 4-0.

j. Action on Hiring Assistant Cook

Deb Schaber moved and Bob Gatchel seconded to approve hiring Judith Kosma as the Assistant Cook. Motion carried 4-0.

k. Action on Hiring Special Education

Marty Iverson moved and Bob Gatchel seconded to approve hiring Monika Reiger as Special Education Aide for the 4K PM class. Motion carried 4-0.


8. Public Comments

- None

9. Adjourn

Bob Gatchel moved and Marty Iverson seconded to adjourn the meeting at 6:40 p.m. Motion carried 4-0.

Respectfully submitted by,

 9-18-2024

School Board Clerk Signature & Date