



**NORTH LAKE EDUCATION
FOUNDATION**

Secretary Board Member Wanted

The NLEF is looking to fill the secretary seat on the Board starting next school year. This seat does have voting rights on the NLEF Board.

The basic duties of the secretary are keeping minute meetings, writing and distributing meeting agendas, takes charge of most of organizing the family directory (along with help from the president).

We meet 4 times per year unless more is needed.

This position can only be filled by a person who is in the NLS district.

Want to know more about this position?

Please email Mia Stremcha at mstremcha@supportnls.org

If you would like to be considered for this position, please email a short description of yourself and why you would like to join the board to Mia Stremcha at mstremcha@supportnls.org.

Thank you!