

**NORTH LAKE SCHOOL DISTRICT  
SCHOOL BOARD MEETING MINUTES  
WEDNESDAY, AUGUST 26, 2026  
NORTH LAKE SCHOOL  
5:30 PM IN LIBRARY**

**1. Call to Order, Pledge of Allegiance**

Marty Iverson called the meeting of the North Lake School District Board of Education to order at 5:36 p.m. The Pledge of Allegiance was said.

MEMBERS PRESENT: Marty Iverson, Bob Gatchel, John Marchek, and Rich Hawkins.

SCHOOL PERSONNEL PRESENT: Superintendent, Liesl Ackley; Business Manager, Jennifer Sellhausen; Director of Building & Grounds, Karl Ashenfelter; Director of Student Services & Assistant Principal, Julie Westcott

**2. Confirmation of Posting, Open Meeting Clarification, Final Agenda Approval**

Public notification was reviewed, and clarification of the open meeting's ruling was given.

*John Marchek moved and Bob Gatchel seconded to approve the agenda as posted. Motion carried 4-0.*

**3. Public Comments**

- Julie Westcott, 20-year veteran holding various positions of the school district, thanked the Board for the opportunity to fill the Assistant Principal position.

**4. Approval of the July 26, 2026 Regular Session Minutes**

*Rich Hawkins moved and John Marchek seconded to approve the July 26, 2026 Regular Session Minutes. Motion carried 4-0.*

**5. Approval of the June and July 2026 Checklists and Treasurer's Reports**

*Bob Gatchel moved and John Marchek seconded to approve the June and July 2026 Checklists and Treasurer's Reports. Motion carried 4-0.*

**6. Communications and Reports**

**a. Facilities Update**

- Karl Ashenfelter stated the dishwasher received a tune up service call over the summer.
- The two trees that we lost on the side of the building due to storm damaged were replaced by Creative Earthscapes. Three flowering pear trees were planted as replacements.
- We now have a new HVAC computer that runs the system from his office.
- During the fire extinguisher inspection, Fleming Fire Inspection looked at the emergency lighting system as some of the lighting does not hold a charge. We will need to replace some in order to get them up to code.
- Karl informed the Board that we have contracted a fire alarm monitoring service.
- The parking lot striping has been completed by Parking Lot Maintenance at no charge.
- Dr. Ackley wants to install letters on the west side of the building by the new pear trees that say "Home of the Lakers."
- Karl stated that we received several quotes for the front doors. They came in between \$38,000 to \$41,000. After an extensive review, they are all comparable. The Board discussed possibly just replacing the handicapped hardware on the doors for an estimated cost of \$3,500 to \$4,000.
- Marty Iverson updated the Board as to the water damage insurance claim caused by improper installation of a new compressor in one of the roof top units.
- We are looking to install a new door lock on Nancy Meister's old office so it can be used as a new conference room.
- Dr. Ackley stated that John from Compunet said that we have addressed all of the large issues with the computer systems.
- Karl stated the summer crew did a fabulous job once again over the summer to prepare the building for the start of the school year.

**b. District Initiatives**

- Julie Westcott shared details about the school safety drill that the staff participated in during inservice. Investigator Robert Kassens from Lac La Belle Village Police Department reviewed active threat response

including immediate protective actions to take, communication and coordination, faculty personal defense, and general preparedness like fanny pack emergency kits, safety suckers, and to trust your instincts.

## **7. New Business**

### **a. Report on 2011 Wisconsin Act 125 (Seclusion & Restraint) for 2025-2026 school year**

*Dr. Ackley reported the following for Seclusion & Restraint for the 2025-2026 school year:*

- *Number of incidents of seclusion and physical restraint - 0*
- *Number of students involved in the incidents - 0*
- *Total number of students with disabilities involved in the incidents - 0*

### **b. Action on Milk Vendor for 2026-2027 school year**

*Bob Gatchel moved and Rich Hawkins seconded to approve Mapleton Dairy as the milk vendor for the 2026-2027 school year. Motion carried 4-0.*

### **c. Discussion and Action on North Lake School District School Safety & Security Plan for 2026-2027 school year**

*Rich Hawkins moved and John Marchek seconded to approve North Lake School District School Safety & Security Plan for 2026-2027 school year. Motion carried 4-0.*

### **d. Action on North Lake School Student/Parent Handbook for 2026-2027 school year**

*John Marchek moved and Bob Gatchel seconded to approve North Lake School Student/Parent Handbook for 2026-2027 school year. Motion carried 4-0.*

### **e. Action on North Lake School Employment Handbook for Professional Staff Members for the 2026-2027 school year**

*Bob Gatchel moved and Rich Hawkins seconded to North Lake School Employment Handbook for Professional Staff Members for the 2026-2027 school year. Motion carried 4-0.*

### **f. Action on North Lake School Employment Handbook for Support Staff Members for 2026-2027 school year**

*Rich Hawkins moved and Bob Gatchel seconded to approve the North Lake School Employment Handbook for Support Staff Members for 2026-2027 school year. Motion carried 4-0.*

### **g. Action on North Lake School Staff Procedural Manual for 2026-2027 school year**

*John Marchek moved and Rich Hawkins seconded to approve the North Lake School Staff Procedural Manual for 2026-2027 school year. Motion carried 4-0.*

### **h. Action on Special Education Manual for 2026-2027 school year**

- *Dr. Ackley stated that we used DPI's model for our Special Education Manual.*
- John Marchek moved and Bob Gatchel seconded to approve the Special Education Manual for 2026-2027 school year. Motion carried 4-0.*

### **i. Action on Academic & Career Planning Handbook for 2026-2027 school year**

- *Dr. Ackley would like to see a revival of our Junior Achievement program and is searching for parents to volunteer to teach this valuable program.*

*Bob Gatchel moved and John Marchek seconded to approve the Academic & Career Planning Handbook for 2026-2027 school year. Motion carried 4-0.*

### **j. Action on Athletic & Activities Handbook for 2026-2027 school year**

- *Dr. Ackley stated that student grades and behavior has a direct effect on student athletic participation. A wrestling program has been added to our co-curricular activities and will be starting in December. Donald Lund is spearheading this new program.*

*Rich Hawkins moved and John Marchek seconded to approve the Athletic & Activities Handbook for 2026-2027 school year. Motion carried 4-0.*

### **k. Discussion and Action on Hiring Part-time Custodian for 2026-2027 school year**

*Bob Gatchel moved and Rich Hawkins seconded to approve the hiring of Mari Lofy as part-time Custodian for 2026-2027 school year. Motion carried 4-0.*

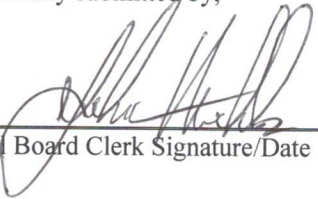
## **8. Public Comment**

*None*

**9. Adjourn**

*John Marchek moved and Rich Hawkins seconded to adjourn the meeting at 6:32 p.m. Motion carried 4-0.*

Respectfully submitted by,

  
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School Board Clerk Signature/Date