

**NORTH LAKE SCHOOL DISTRICT
SCHOOL BOARD MEETING MINUTES
OCTOBER 20, 2021
ROOM 247**

1. Call to Order, Pledge of Allegiance

Debra Schaber called the meeting of the North Lake School District Board of Education to order at 6:32 p.m. The Pledge of Allegiance was said.

MEMBERS PRESENT: Debra Schaber, Bob Gatchel, Marty Iverson, and John Marchek.

SCHOOL PERSONNEL PRESENT: Superintendent, Liesl Ackley; Manager of Business Services, Jennifer Sellhausen; Director of Buildings and Grounds, Karl Ashenfelter; Director of Teaching and Learning, Nancy Meister; and Teacher, Tracy Richman.

VISITORS PRESENT: Dave Richman

MEDIA: None

2. Confirmation of Posting, Open Meeting Clarification, Final Agenda Approval

Public notification was reviewed, and clarification of the open meeting's ruling was given.

Marty Iverson moved and Bob Gatchel seconded to approve the agenda as posted. Motion carried 4-0.

3. Guest Speakers: Mrs. Tracy Richman and Mr. Dave Richman, Lakers Manufacturing Experience

- Tracy and Dave Richman showcased the new Lakers Manufacturing Experience offered to the 5th and 6th grade students. LME 5 is being taught 1st quarter. LME 5 is a hands-on experience of tools, machines, materials, processes with the culmination of a project and fundamental skills.

4. Public Comments

- None

5. Approval of the September 15, 2021 Regular Session Minutes

Bob Gatchel moved and John Marchek seconded to approve the September 15, 2021 Regular Session Minutes. Motion carried 4-0.

6. Approval of the September 2021 Check List and Treasurer's Report

John Marchek moved and Bob Gatchel seconded to approve the September 2021 Check List and Treasurer's Report. Motion carried 4-0.

7. Communications and Reports

a. Teaching and Learning

- Nancy Meister reported that things are going well and getting back to normal:
 - Shawn Hofstetter and the Merton Community Fire Department were here for Fire Prevention Week.
 - Kindergarten went on a field trip to Glacier Rock Farms on October 15.
 - NLEF is hosting the Pumpkin Chill on October 22.
 - Peggy Longley arranged vision screening for grades 4K-2nd grade on October 21.
 - Mia Stremcha is chairing the Scholastic Book Fair Oct. 22-27.
 - There will be Halloween costume parties and a playground parade for families if weather permits.
 - In-person parent-teacher conferences will be held on October 27.
 - The Veteran's Day brunch and program will be held November 12.
 - The Arrowhead Area Summer School Cooperative will be offering summer school this year.

b. Facilities Update

- Karl Ashenfelter reported that the boiler system was turned on last week without any issues.
- Karl has contacted J & H for a quote to install an exhaust fan in the Lakers Manufacturing lab. He is also receiving quotes from several electricians to upgrade the electrical system in the lab.
- Karl has ordered 20 new LED light fixtures and will be replacing the old fluorescent fixtures as time allows. He estimates that the building is at about 80% LED.

c. 2021-2022 School Plan

- Liesl Ackley presented information from her weekly Waukesha County health meeting.
- Mr. Greg Cornell has re-energized Robotics at NLS and organized the First Lego League. Over 30 students have signed up and Mrs. Giesie & Mrs. Andorfer will assist with coaching.

- There are no changes to the back-to-school plan at this time.
- There will be a lockdown drill to utilize the new panic button system before the end of the month.

8. New Business

a. Final Approval of the 2021-2021 School Budget and Levy

John Marchek moved and Marty Iverson seconded to approve the final 2021-2022 school budget as attached. Motion carried 5-0.

Marty Iverson moved and Bob Gatchel seconded to approve the tax levy as follows: Fund 10 Line 14A of the Revenue Limit Worksheet, \$2,433,938.00, Fund 39 Line 15A of the Revenue Limit Worksheet, \$250,500.00, Fund 80 Line 15B of the Revenue Limit Worksheet, \$25,000.00, Property Tax Chargebacks Line 15C \$42.00. The total levy will be \$2,709,480.00 or an equalized tax rate of \$4.95/\$1,000.00. Motion carried 4-0.

b. Final Approval of the Resolution Authorizing Temporary Borrowing of \$450,000 Pursuant to Section 67.12(8)(a)(1) Wisconsin Statutes

Bob Gatchel moved and Marty Iverson seconded to approve the resolution authorizing a taxable tax and revenue anticipation promissory note for cash flow purposes in an amount not to exceed \$450,000.00. Motion carried 4-0.

c. Discussion and Action on Policy Updates

- Mrs. Ackley stated that there were technical corrections, a few policy updates, and two new policies related to nondiscrimination and anti-harassment for first semester.
- Carrie Begalke has been designated as North Lake School's District Compliance Officer.
- There will be significant changes to the student wellness policy and a committee will be formed.

Marty Iverson moved and John Marchek seconded to approve the first semester policy updates. Motion carried 4-0.

d. Action on Hiring of Special Education Aide

Marty Iverson moved and John Marchek seconded to approve the hiring of Mrs. Becky Pratt as a special education aide. Motion carried 4-0.

9. Public Comments

- None

10. Adjourn to Closed Session (per ss.19.85(1)(c)(e))

- Discussion on Personnel

Bob Gatchel moved and Marty Iverson seconded to adjourn at 7:43 p.m. by roll call vote. Debra Schaber aye, Bob Gatchel aye, Marty Iverson aye, and John Marchek aye. Motion carried 4-0.

11. Reconvene to Open Session

Debra Schaber reconvened the school board in open session at 8:00 p.m.

12. Action on Any or All Matters from Closed Session

- Action on Personnel
 - No action was taken.

13. Adjourn

Bob Gatchel moved and Marty Iverson seconded to adjourn the meeting at 8:01 p.m. Motion carried 4-0.

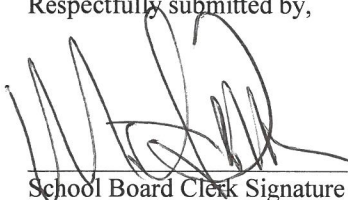
**NORTH LAKE SCHOOL DISTRICT
BOARD OF EDUCATION CLOSED SESSION MEETING
WEDNESDAY, OCTOBER 20, 2021**

The closed session meeting was called to order by Debra Schaber at 7:44 p.m.

The Board discussed personnel.

Bob Gatchel moved and Marty Iverson seconded to adjourn the closed session meeting at 7:59 p.m. by roll call vote. Debra Schaber aye, Bob Gatchel aye, Marty Iverson aye, and John Marchek aye. Motion carried 4-0.

Respectfully submitted by,

A handwritten signature in black ink, appearing to be 'M. Schaber', written over a horizontal line.

11-17-21

School Board Clerk Signature & Date

NORTH LAKE SCHOOL DISTRICT			
BUDGET ADOPTION 2021-22 (Changes from Annual Meeting Highlighted in Yellow)			
	Audited 2019-20	Unaudited 2020-21	Budget 2021-22
GENERAL FUND (FUND 10)			
Beginning Fund Balance (Account 930 000)	1,831,339.66	1,568,185.56	1,400,380.87
Ending Fund Balance, Nonspendable (Acct. 935 000)	0.00	0.00	0.00
Ending Fund Balance, Restricted (Acct. 936 000)	0.00	184.47	0.00
Ending Fund Balance, Committed (Acct. 937 000)	0.00	0.00	0.00
Ending Fund Balance, Assigned (Acct. 938 000)	0.00	0.00	0.00
Ending Fund Balance, Unassigned (Acct. 939 000)	1,568,185.56	1,400,380.87	945,471.98
TOTAL ENDING FUND BALANCE (ACCT. 930 000)	1,568,185.56	1,400,380.87	945,471.98
REVENUES & OTHER FINANCING SOURCES			
<i>Local Sources</i>			
210 Taxes	2,392,829.00	2,563,914.00	2,433,980.00
280 Interest on Investments	21,387.01	1,009.21	1,440.00
290 Other Revenue, Local Sources	38,310.21	36,532.48	57,594.01
Subtotal Local Sources	2,452,526.22	2,601,455.69	2,493,014.01
<i>Other School Districts Within Wisconsin</i>			
340 Payments for Services	742,884.00	838,889.00	913,586.00
Subtotal Other School Districts within Wisconsin	742,884.00	838,889.00	913,586.00
<i>State Sources</i>			
610 State Aid -- Categorical	21,629.15	19,367.00	20,850.00
620 State Aid -- General	420,714.00	357,510.00	308,878.00
630 DPI Special Project Grants	2,993.75	3,429.75	3,109.75
690 Other Revenue	228,431.39	227,553.43	229,588.00
Subtotal State Sources	673,768.29	607,860.18	562,425.75
<i>Federal Sources</i>			
730 DPI Special Project Grants	3,179.00	43,361.00	186,207.00
780 Other Federal Revenue Through State	0.00	2,311.39	0.00
790 Other Federal Revenue - Direct	28,468.00	33,720.00	42,793.00
Subtotal Federal Sources	31,647.00	79,392.39	229,000.00
<i>Other Financing Sources</i>			
860 Compensation, Fixed Assets	0.00	200.00	600.00
Subtotal Other Financing Sources	0.00	200.00	600.00
<i>Other Revenues</i>			
960 Adjustments	4,995.00	4,909.00	18,075.00
970 Refund of Disbursement	1,621.98	2,510.28	0.00
990 Miscellaneous	1,480.58	2,702.44	300.00
Subtotal Other Revenues	8,097.56	10,121.72	18,375.00
TOTAL REVENUES & OTHER FINANCING SOURCES	3,908,923.07	4,137,918.98	4,217,000.76
EXPENDITURES & OTHER FINANCING USES			
<i>Instruction</i>			
110 000 Undifferentiated Curriculum	815,409.95	909,353.01	904,293.33
120 000 Regular Curriculum	878,013.30	869,760.34	957,346.70
140 000 Physical Curriculum	90,690.75	93,299.56	96,759.10
160 000 Co-Curricular Activities	18,576.30	6,944.35	22,284.41
170 000 Other Special Needs	8,508.69	8,797.00	9,180.35
Subtotal Instruction	1,811,198.99	1,888,154.26	1,989,863.89
<i>Support Sources</i>			
210 000 Pupil Services	107,625.72	114,007.05	130,829.59
220 000 Instructional Staff Services	296,702.86	349,232.56	373,872.22
230 000 General Administration	345,366.07	378,712.69	423,168.45
250 000 Business Administration	615,992.28	654,218.77	734,237.63
270 000 Insurance & Judgments	56,537.41	55,641.33	55,875.00
280 000 Debt Services	0.00	0.00	500.00
290 000 Other Support Services	75,786.10	41,768.79	87,195.72
Subtotal Support Sources	1,498,010.44	1,593,581.19	1,805,678.61
<i>Non-Program Transactions</i>			
410 000 Inter-fund Transfers	378,078.35	370,739.11	460,148.23
430 000 Instructional Service Payments	480,750.59	453,206.83	408,218.92
490 000 Other Non-Program Transactions	4,038.80	42.28	8,000.00
Subtotal Non-Program Transactions	862,867.74	823,988.22	876,367.15
TOTAL EXPENDITURES & OTHER FINANCING USES	4,172,077.17	4,305,723.67	4,671,909.65
SPECIAL PROJECT FUNDS (FUNDS 21)			
900 000 Beginning Fund Balance	22,570.49	67,610.96	21,042.59
900 000 Ending Fund Balance	67,610.96	21,042.59	4,280.35
REVENUES & OTHER FINANCING SOURCES	93,532.21	6,075.82	25,881.62
100 000 Instruction	25,511.61	16,980.03	25,881.62
200 000 Support Services	22,980.13	35,664.16	16,762.24
TOTAL EXPENDITURES & OTHER FINANCING USES	48,491.74	52,644.19	42,643.86

NORTH LAKE SCHOOL DISTRICT			
BUDGET ADOPTION 2021-22 (Changes from Annual Meeting Highlighted in Yellow)			
	Audited 2019-20	Unaudited 2020-21	Budget 2021-22
SPECIAL EDUCATION FUND (FUND 27)	Audited 2019-20	Unaudited 2020-21	Budget 2021-22
900 000 Beginning Fund Balance	0.00	0.00	0.00
900 000 Ending Fund Balance	0.00	0.00	0.00
REVENUES & OTHER FINANCING SOURCES			
100 Transfers-in	376,184.00	370,739.11	456,615.29
<i>Local Sources</i>			
290 Other Revenue, Local Sources	0.00	0.00	500.00
Subtotal Local Sources	0.00	0.00	500.00
<i>Other School Districts Within Wisconsin</i>			
310 Transit of Aids	3,721.28	5,579.06	10,079.40
Subtotal Other School Districts within Wisconsin	3,721.28	5,579.06	10,079.40
<i>Intermediate Sources</i>			
510 Transit of Aids	0.00	4,124.14	0.00
Subtotal Intermediate Sources	0.00	4,124.14	0.00
<i>State Sources</i>			
610 State Aid -- Categorical	88,607.00	123,388.00	107,641.14
620 State Aid -- General	0.00	5,169.00	35,000.00
Subtotal State Sources	88,607.00	128,557.00	142,641.14
<i>Federal Sources</i>			
730 DPI Special Project Grants	59,017.00	60,039.00	76,736.00
780 Other Federal Revenue Through State	9,454.83	18,466.70	9,500.00
Subtotal Federal Sources	68,471.83	78,505.70	86,236.00
TOTAL REVENUES & OTHER FINANCING SOURCES	536,984.11	587,505.01	696,071.83
EXPENDITURES & OTHER FINANCING USES			
<i>Instruction</i>			
150 000 Special Education Curriculum	404,614.07	405,943.21	484,261.79
Subtotal Instruction	404,614.07	405,943.21	484,261.79
<i>Support Sources</i>			
210 000 Pupil Services	47,637.50	50,401.28	65,123.05
220 000 Instructional Staff Services	9,717.00	12,583.12	12,190.00
250 000 Business Administration	17,818.99	26,072.96	59,686.49
Subtotal Support Sources	75,173.49	89,057.36	136,999.54
<i>Non-Program Transactions</i>			
430 000 Instructional Service Payments	57,196.55	86,522.96	68,810.50
490 000 Other Non-Program Transactions	0.00	5,981.48	6,000.00
Subtotal Non-Program Transactions	57,196.55	92,504.44	74,810.50
TOTAL EXPENDITURES & OTHER FINANCING USES	536,984.11	587,505.01	696,071.83
DEBT SERVICE FUND (FUNDS 39)			
900 000 Beginning Fund Balance	16,380.98	12,774.28	8,980.28
900 000 ENDING FUND BALANCES	12,774.28	8,980.28	7,086.52
TOTAL REVENUES & OTHER FINANCING SOURCES	247,312.06	250,524.76	250,525.00
281 000 Long-Term Capital Debt	250,918.76	254,318.76	252,418.76
TOTAL EXPENDITURES & OTHER FINANCING USES	250,918.76	254,318.76	252,418.76
842 000 INDEBTEDNESS, END OF YEAR	1,190,000.00	960,000.00	725,000.00
FOOD SERVICE FUND (FUND 50)			
900 000 Beginning Fund Balance	19,206.63	19,659.93	29,211.12
900 000 ENDING FUND BALANCE	19,659.93	29,211.12	30,181.24
TOTAL REVENUES & OTHER FINANCING SOURCES	67,761.34	95,003.75	98,000.00
200 000 Support Services	67,308.04	85,452.56	97,029.88
TOTAL EXPENDITURES & OTHER FINANCING USES	67,308.04	85,452.56	97,029.88
COMMUNITY SERVICE FUND (FUND 80)			
900 000 Beginning Fund Balance	69,594.88	66,598.25	74,573.16
900 000 ENDING FUND BALANCE	66,598.25	74,573.16	44,258.08
TOTAL REVENUES & OTHER FINANCING SOURCES	58,673.00	70,702.00	66,500.00
200 000 Support Services	1,310.38	1,670.39	2,200.00
300 000 Community Services	60,135.25	61,056.70	94,615.08
400 000 Non-Program Transactions	224.00	0.00	0.00
TOTAL EXPENDITURES & OTHER FINANCING USES	61,669.63	62,727.09	96,815.08
PACKAGE & COOPERATIVE PROGRAM FUND (FUNDS 99)			
900 000 Beginning Fund Balance	0.00	0.00	0.00
900 000 ENDING FUND BALANCE	0.00	0.00	0.00
TOTAL REVENUES & OTHER FINANCING SOURCES	12,956.69	0.00	18,239.17
100 000 Instruction	12,956.69	0.00	18,239.17
TOTAL EXPENDITURES & OTHER FINANCING USES	12,956.69	0.00	18,239.17